

TIME SHEET

EMAIL THIS FORM TO THE SERVICE LEARNING CENTER WHEN HOURS ARE COMPLETED

MiraCosta College Service Learning Center, servicelearning@miracosta.edu, (760) 795-6616

Student Name: Semester: College Course: _____Instructor: _____ Name of Service Learning Site: Supervisor's Name:_____Phone:____ Email Address: **DATE** TIME IN TIME OUT **TOTAL HOURS TASK DESCRIPTION** TOTAL # OF HOURS FOR THIS SHEET: Check the box that most accurately indicates your opinion Strongly Strongly Disagree regarding the statements below Agree Disagree I am concerned about community issues. I am responsible for doing something to improve my community. Contributing my time and skills will make the community a better place. *CERTIFICATE: Fifteen hours of service for one site and one course are required. If enrolled in multiple service learning courses but using the same time card, please specify how many hours are for each class. There is NO double dipping of hours for the certificate(s) unless approved by both instructors. I hereby verify that the above information is accurate. Date: Student Signature: Supervisor Signature: ______Date: _____