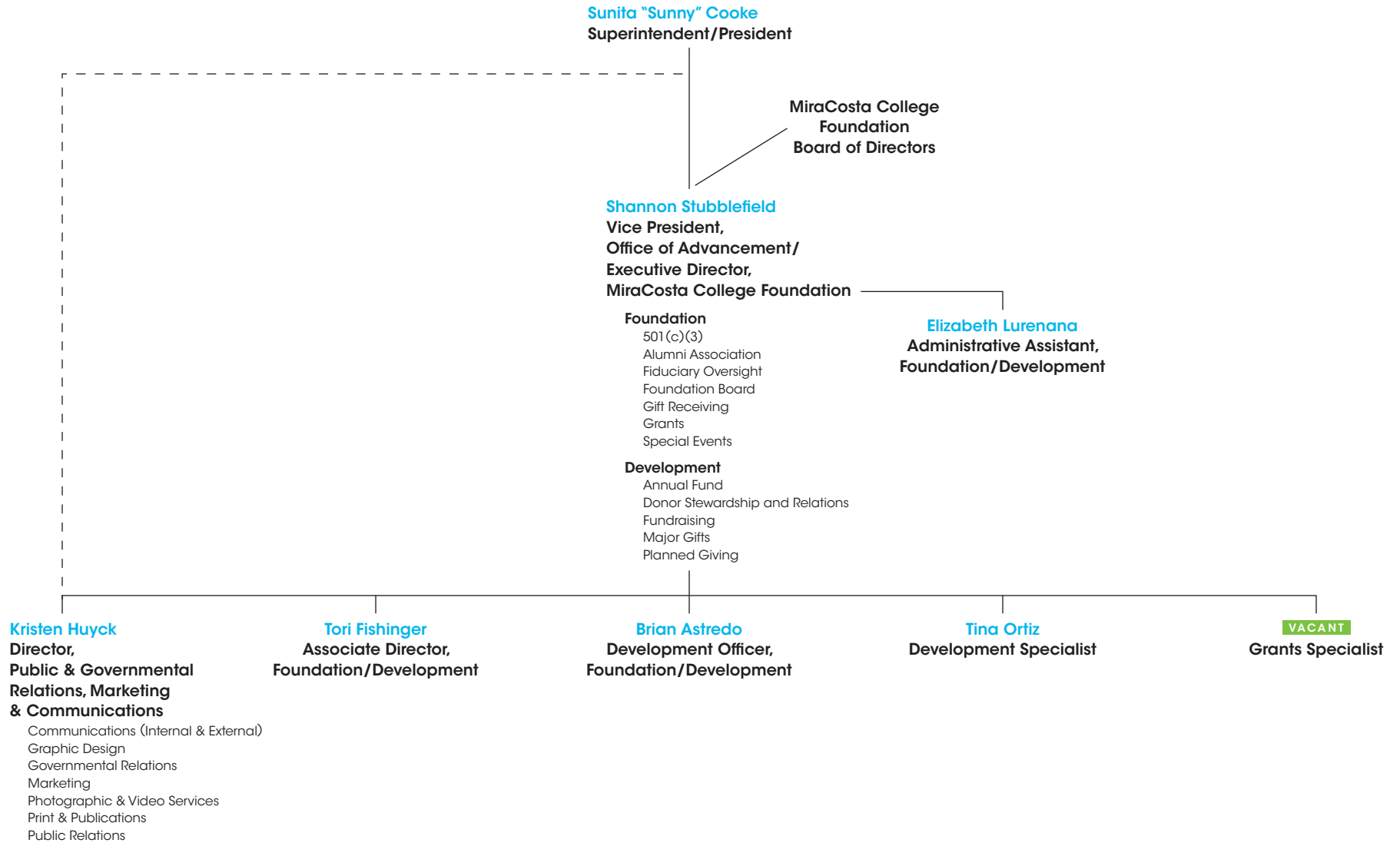




# Institutional Advancement





# Administrative Services Division

Functional Chart

9.7.2023

**Sunita "Sunny" Cooke**  
Superintendent/President

**Tim Flood**  
Assistant Superintendent/VP, Administrative Services  
Chief Business Officer (CBO)  
Fiscal Policy & Management  
Facilities Policy & Management  
Purchasing Policy & Management  
Strategic Planning

**Melanie Haynie**  
Executive Assistant

**Valencia Warner-Saadat**  
Police Chief  
Building Security  
Campus Safety  
Emergency Preparedness  
Parking

**Anthony Maciel**  
Associate Vice President,  
Chief Information  
Systems Officer  
End User & Client Services  
Enterprise Systems  
Help Desk & Training  
Institutional Technology  
Media Services  
Technical Service

**Katie White**  
Director, Fiscal Services  
Financial Reporting  
Budgeting  
Accounting  
Investment & Financing  
Audits  
Cashiering Services

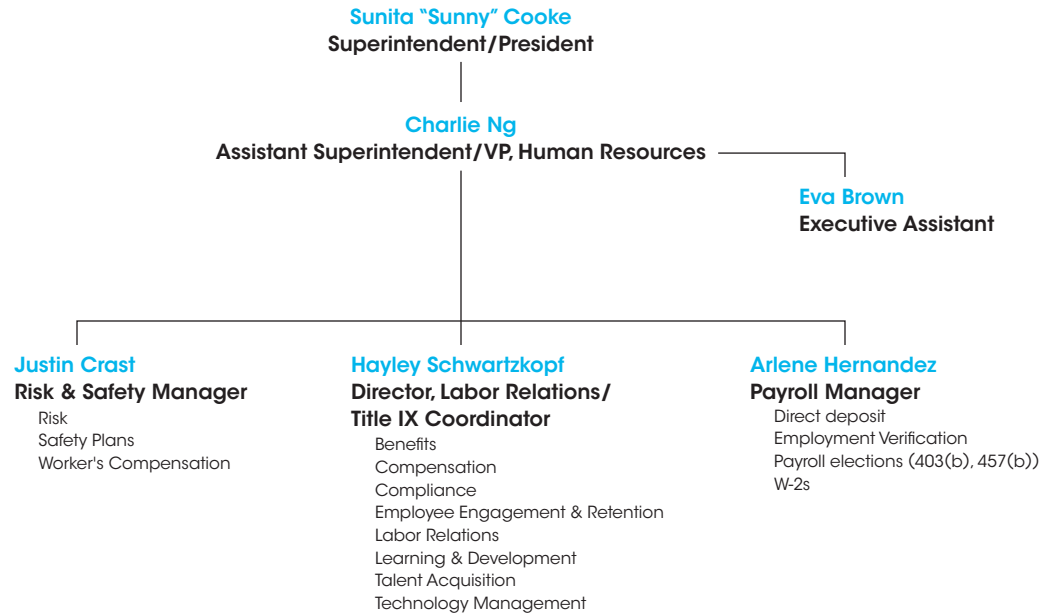
**Tom Macias**  
Director, Facilities  
Facilities Planning  
Capital Construction  
Maintenance  
Grounds  
Custodial  
Sustainability  
Transportation  
Hazardous Materials

**Mina Hernandez**  
Director, Purchasing/  
Material Management  
Purchasing  
Contracting  
Public Works Procurement  
Shipping/Receiving  
Fixed Asset Management  
Records Management  
Mail  
Copy & Printing Services

**Enterprise Services**  
Bookstore (Follett)  
Food Services (CulinArt)



# Human Resources Division





# Instructional Services Division

Functional Chart

9.26.2023

**Sunita "Sunny" Cooke**  
Superintendent/President

**Denée Pescarmona**  
Assistant Superintendent/VP, Instructional Services

- Chief Instructional Officer (CIO)
- Articulation
- Class Scheduling
- Course Catalog
- Curriculum
- Educational Master Plan
- Instructional Design
- Online Education

**Joanne Gonzales**  
Executive Assistant

**John Makevich**  
Dean, Community Learning Center; Continuing & Community Education

- Site Administration
- Adult Education Program
- Workforce Innovation & Opportunity Act Grant

**Academic Departments**

- Adult High School
- Noncredit English as a Second Language
- Noncredit Short-Term Vocational
- Noncredit, General

**Community Education & Workforce Development**

**Noncredit & Adult Education Program**

**Russell Waldon**  
Interim Dean, San Elijo Campus; Letters, Humanities & Communication Studies

- Site Administration
- Contextualized Teaching Program
- Honors Program

**Academic Departments**

- Communication Studies
- Credit English as a Second Language
- History
- Letters, Pre-Transfer
- Letters, Transfer
- Philosophy & Religious Studies

**Jonathan Fohrman**  
Dean, Arts, International Languages & Ethnic Studies

- International Education Advisory Group
- Study Abroad

**Academic Departments**

- Art
- Dance
- Ethnic Studies
- International Languages
- Music
- Theatre & Film

**Al Taccone**  
Dean, Career Education

- Child Development Center
- Designated CE Dean

**Academic Departments**

- Administration of Justice
- Automotive Technology
- Business
- Child Development
- Computer Science
- Computer Studies
- Curriculum Liaison
- Design
- Horticulture
- Kinesiology, Health & Nutrition
- Media Arts & Technologies

**Benjamin Gamboa**

**Associate Dean, Career Education**

- Career Studies
- Carl D. Perkins Grant
- Center of Excellence for Labor Market Research
- CTE Transitions
- Employment Services
- Strong Workforce Program

**Career Center**

**Small Business Development Center**

**Veterans Business Outreach Center**

**Danielle Lauria**  
Dean, Nursing, Health & Wellness

**Academic Departments**

- Nursing & Allied Health
- Certified Nursing Assistant
- Home Health
- Licensed Vocational Nursing
- LVN-to-RN Transition Program
- Medical Assistant
- Registered Nursing

**Zhenya Lindstrom**  
Dean, Instructional Services

- Dual Enrollment
- Guided Pathways
- Library
- Scheduling Lead
- Strategic Enrollment Management

**Academic Departments**

- Interdisciplinary Studies
- Library Science

**Mike Fino**  
Dean, Math & Sciences

- Biomufacturing
- Baccalaureate Degree
- Bioscience Workforce Hub
- MESA Center
- New Faculty Orientation

**Academic Departments**

- Biological Sciences
- Biotechnology
- Chemistry
- Mathematics
- Physical Sciences
- Psychology
- Social Science
- Sociology

**The Learning Centers**

- Nordson STEM Learning Center
- Writing Center
- Academic Support Innovations



# Student Services Division

**Sunita "Sunny" Cooke**  
Superintendent/President

**Alketa Wojcik**  
Assistant Superintendent/VP, Student Services  
Chief Student Services Officer (CSSO)  
Puente Program (jointly with Instructional Services)  
Summer Bridge  
GEAR UP Principal Investigator  
Student Equity & Achievement Program (SEAP)

**Angelena Boles**  
Executive Assistant

**Bridget Herrin**  
Interim Dean, Admissions & Student Support  
Division Technology Coordination  
Financial Aid Appeals  
Prerequisite Challenges

**Admissions & Records**  
Enrollment Services

**Financial Aid**  
Grants, Loans & Work Study  
Scholarships

**First Year Forward Program**

**International Education**  
International Students

**Orientation & Student Support**  
Orientation & Student Support, Credit

**School Relations/Diversity Recruitment**  
Diversity Outreach  
Student Ambassadors

**Student Services, CLC**  
Orientation & Student Support, Noncredit  
Student Conduct  
Student Services

**Testing Services**  
Academic Proctoring Center

**Veterans Services**  
Veterans Education Office  
Veterans Services  
Veterans Lounge

**Freddy Ramirez**  
Interim Dean, Counseling & Student Development  
Committee on Exceptions

**Counseling**

**Extended Opportunities Program & Services**  
CalWORKs  
CARE

**Service Learning**  
Volunteer Programs

**Student Accessibility Services (SAS)**  
Academic Accommodation for Disabilities  
Assessment & Classes for Learning Disabled

**Transfer Center**  
Title V

**Nick Mortaloni**  
Dean, Student Affairs  
Student Conduct

**Athletics & Intramurals**  
Club Sports  
Intercollegiate Sports  
Intramurals

**Health Services**  
Medical & Nursing Services  
Mental Health Counseling

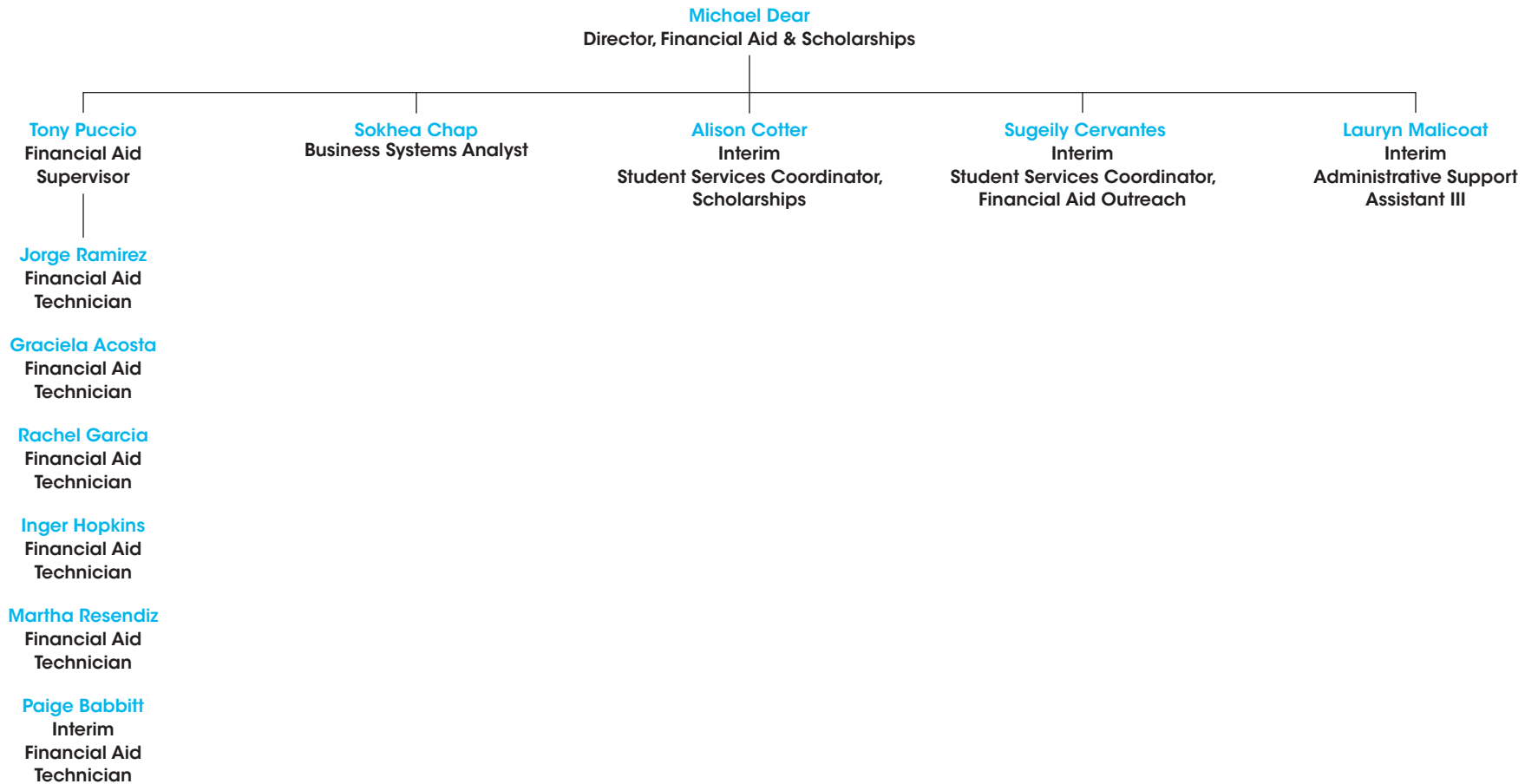
**Student Life & Leadership**  
Associated Student Government  
Clubs & Organizations  
Event Programming  
Leadership Development  
Student Center Operations  
Student Conduct

**Student Services, San Elijo Campus**  
Associated Student Government  
Event Programming  
Leadership Development  
Student Center Operations  
Student Conduct  
Student Services

**CARE Manager**  
Campus Assessment, Resources & Education (CARE) Program  
Food Pantry



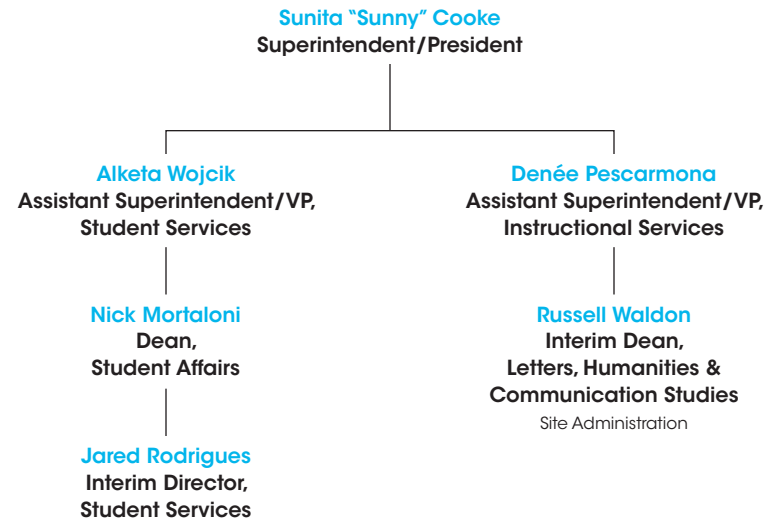
# Financial Aid & Scholarships







# San Elijo Campus





# Community Learning Center

