



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR BUSINESS MEETING

**MAY 16, 2024
(APPROVED JUNE 20, 2024)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, May 16, 2024, in the Boardroom, Room OCT-200, at the Oceanside Campus. President Rick Cassar called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Anna Pedroza
Raye Clendening	Jacqueline Simon
Heather Conklin	Kenneth Pilco
George McNeil	

Board members present:

Frank Merchat

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President Charlie Ng
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Tim Flood
Assistant Superintendent/Vice President Alketa Wojcik

III. APPROVE MEETING MINUTES

A. Special/Closed Meeting of April 18, 2024

B. Regular Business Meeting of April 18, 2024

By motion of Trustee McNeil, seconded by Trustee Clendening, the board approved the special/closed meeting minutes and the regular meeting minutes of April 18, 2024.

Vote: 5/0/1

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: Pedroza

Absent: Merchat

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. IDEA Update

Chief IDEA Officer Wendy Stewart presented an array of transformative initiatives and achievements to the board, showcasing the dynamic progress made over the past year and outlining future goals. Central to these efforts was the institutionalization of infrastructure to support IDEA (Inclusion, Diversity, Equity, and Accessibility) initiatives within the college framework.

One pivotal development was the establishment of an IDEA advisory, charged with reviewing available data to pinpoint areas necessitating improved representation and inclusivity. Complementing this, an accessibility workgroup, boasting a diverse composition drawn from across campus, was formed to ensure universal accessibility, thereby underscoring the commitment to equity-minded practices.

A notable stride towards fostering accessibility was the launch of an accessibility webpage. This was accompanied by a forward-thinking approach grounded in Futures thinking with the creation of internal and external classes to build more Futures thinkers, in addition to regular signal spotter sessions aimed at connecting the work at the college with equity implications that could arise based on the signals.

Continuing its dedication to fostering inclusivity, the IDEA Office will continue offering its bias education webinar series, featuring esteemed experts in the field. Additionally, dialogue circles, facilitated through a partnership with the National Conflict Resolution Center, and campus-wide book reads, will serve as forums for fostering meaningful discourse and awareness.

Echoing this commitment at the district level, a dedication to employing culturally responsive practices and pedagogy to narrow student equity gaps was reaffirmed. The Academic, Success, and Equity (ASE) programs, bolstered by community partnerships, are poised to enhance their array of specialized services for students, thereby fortifying support networks crucial for student success.

Dr. Stewart also provided insights into the forthcoming social justice and equity centers, slated to open by 2026. Originating from student requests dating back to 2014, the imminent realization of these spaces stands as a testament to the enduring commitment towards fostering an inclusive and equitable campus environment.

B. Facilities Futures Plan Update

Assistant Superintendent/Vice President Tim Flood provided a comprehensive overview of the progress achieved thus far, the foundation for an ambitious ten-year plan. Gensler's Deborah Shepley and Dennise Gurmilar shared the approach taken in crafting the facilities planning framework, included leveraging principles of equity, collaboration, adaptability, and sustainability. The framework, enriched by extensive feedback from both internal and external stakeholders gathered in spring 2023, is now undergoing further refinement through a forward-looking Futures planning perspective.

Tailored recommendations were unveiled for each campus. At the Oceanside Campus, underperforming and temporary structures will be removed, while amplifying the campus's entrance points and interconnectivity. Future endeavors include establishing a central quad and a welcoming terraced gateway, creating versatile event spaces, a business tech hub, an arts walk, and a dynamic community hub area to use as a flexible space.

Plans for the Community Learning Center entail the construction of two new buildings, the possible specific functions of which are being developed. At the San Elijo Campus, the vision includes a university center to foster partnerships and collaboration to offer more paths to bachelors degrees in our community. The initial plan for the central quad, now an even larger area with the demolition of the 800 Building, will be further developed into a spacious gathering space.

Expressing gratitude to survey respondents and the dedicated Kitchell team, Flood outlined next steps, including the dissemination of the Facilities Futures Plan for comprehensive review and input from all constituent groups.

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Adopt Annual Resolutions Authorizing Designated Agents**
- C. Ratify Memorandum of Understanding 24-03 with the Faculty Assembly**
- D. Ratify Memorandum of Understanding 24-04 with the Faculty Assembly**
- E. Ratify Memorandum of Understanding 24-05 with the Faculty Assembly**
- F. Ratify Memorandum of Understanding 24-06 with the MCCAFAF**
- G. Approve Puente Project Agreement**
- H. Approve 2024/25 Material Fees List**
- I. Approve Curriculum, Part III for 2024-2025 Catalog**
- J. Approve Updated Course Agreement with Cathedral Catholic High School for the Summer 2024 Dual Enrollment Program**
- K. Approve Summer 2024 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program**
- L. Approve Emeritus Status for Full-Time and Associate Faculty Members**
- M. Approve Emeritus Status for Classified Administrator**
- N. Approve Gold Circle Membership for Retired Classified Employees**
- O. Adopt Resolution No. 18-23/24 Education Protection Account**
- P. Approve Increase to Annual United States Postal Services Usage**
- Q. Approve Purchases with Community College Library Consortium for FY2024/25**
- R. Award Contract for Bid #C11-24 OC Library Roof Replacement**
- S. Approve Renewal of PlanetBids Management Program**
- T. Award of Contract for RFP 12-24 Security Services**
- U. Approve Master On-Going Services Agreements for RFQ No. 08-24, On-Going Architectural and Design Related Professional Services**
- V. Approve Purchase for Network Equipment for OCN New Chemistry Biotechnology Project**
- W. Approve Purchase of Dell Laptops for EOPS/NextUp Students**
- X. Ratify Budget Transfers/Revisions**
- Y. Ratify and Approve Contracts and Purchase Orders**

The board acknowledged the combined total of 396 years of service and the tremendous contributions of the administrator and faculty members receiving emeritus status and the classified professionals receiving Gold Circle membership.

By motion of Trustee McNeil, seconded by Trustee Pedroza, consent items A-K and O-Y were approved.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

By motion of Trustee McNeil, seconded by Trustee Clendening, consent items L, M, and N were approved.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

VIII. ACTION

A. Ratify Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Academic Associate Faculty for the Two-Year Period Commencing July 1, 2024

By motion of Trustee McNeil, seconded by Trustee Clendening, the board ratified collective bargaining agreement between the MiraCosta Community College District and the MiraCosta College Academic Associate Faculty for the two-year period commencing July 1, 2024.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

B. Approve Partial Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside Communications Hub, Equity Village and Student Center Project

By motion of Trustee McNeil, seconded by Trustee Clendening, the board approved the partial guaranteed maximum price and corresponding change order to design-build services contract for the Oceanside Communications Hub, Equity Village and Student Center Project.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

IX. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 4025 – Philosophy and Criteria for Associate Degrees and General Education

By motion of Trustee McNeil, seconded by Trustee Clendening, the board adopted Board Policies 4100.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

B. Board Policy 4100 – Graduation Requirements for Degrees and Certificates

By motion of Trustee McNeil, seconded by Trustee Clendening, the board adopted Board Policies 4100.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

C. Board Policy 4225 – Course Repetition

By motion of Trustee McNeil, seconded by Trustee Pedroza, the board adopted Board Policies 4225.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

D. Board Policy 7340 – Leaves

By motion of Trustee McNeil, seconded by Trustee Simon, the board adopted Board Policies 7340.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Pedroza, Simon

Abstentions: None

Absent: Merchat

X. FIRST READING – BOARD POLICIES

A. Board Policy 4020 – Programs, Curriculum, and Course Development

Board Policy 4020 was reviewed and discussed and will be brought to the board for a second read and adoption at a future meeting.

XI. INFORMATION

A. Third Quarter Fiscal Report

The third quarter fiscal report was provided for information.

XII. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Cassar expressed appreciation on behalf of the board and district for Leila Safaralian having served for the last two years as Academic Senate president, and also for Kenneth Pilco having served during the last year as student trustee.

Trustees Clendening, McNeil, Pedroza, and Simon attended the Spring Celebration of Excellence, where they enjoyed participating in acknowledging the milestones and recognition for faculty and staff.

Trustees Cassar, McNeil, and Simon attended the RAFFY Recognition Ceremony, which is always a moving experience. RAFFY/EOPS Counselor Jaymie Gonzaga was acknowledged for his long-time and instrumental support of the students in the RAFFY program.

Trustee Simon attended a San Diego Chapter of the American Association of Community Colleges event at Mesa College, where a number of MiraCostans were honored. Dr. Leila Safaralian was recognized as Faculty of the Year, Kathy Rodriguez was recognized as Administrator of the Year, and Ashley Gerdo was recognized as Classified Professional of the Year. Additionally, Professor Thao Ha served on the panel.

Trustee Pedroza attended the North County Economic Summit, the Latinx graduation celebration, and she encouraged all to attend the upcoming June 8 Annual Latino Film Festival, hosted at MiraCosta that will feature Luis Valdez, who is known as the father of Chicano literature.

Trustee Clendening serves on the Coalition of Black and African American organization and attended an event where they discussed the budget the budget impact on CSU. She also attended the Advisory Board for Ethnic Studies at the Oceanside Unified School District on May 2. Attending as the board representative for the Foundation board meeting, Clendening acknowledged outgoing Foundation board members Hap Stephen "Hap" L'Heureux, Bruce Bandemer, Alec Babiarez, Sudershan Shaunak, and Kimberly Troutman. She noted the Foundation closed a \$10M campaign under the leadership of outgoing President Dave McGuigan. Clendening also appreciated the student needs presentation provided by the Student Services Division. Additionally, Trustee Clendening attended the Black High School graduation that was held on the Oceanside Campus.

Trustees Clendening, Conklin, McNeil, attended the Cinco de Mayo Latinx Music event and the STREAM Festival on the Oceanside Campus, and Trustees Cassar, Clendening, and McNeil attended the MANA celebration.

Trustees Cassar, Clendening, and McNeil attended the Puente graduation, where many students were honored, including Student Trustee Kenneth Pilco.

Trustee Conklin attended a number of community events, including Oceanside's Earth Day Festival, non-profit activities, and a career panel that focused on public service career pathways. She also attended the CCLC Trustee Conference in Del Mar, and a mental health and wellness festival.

Trustee McNeil attended the Athletic Department's alumni gathering and award ceremony, where he noted student athletes received awards in their sport as well as for their academic achievements. McNeil also attended the Medal of Academic Merit award ceremony, the EOPS award ceremony, the veterans graduation celebration, the Mathematics Awards and scholarship ceremony, the Latinx graduation celebration, and the Child Development Center open house.

Trustee Cassar attended the Saturday Farmers Market as well as a Hiring Faire, a collaboration between MiraCosta and the Encinitas Chamber, both held on the San Elijo Campus.

B. Students

Student Trustee Kenneth Pilco reported the ASG completed their elections, he is excited to be attending Stanford in the fall, and he reported that Rahime Demirci will serve as the new student trustee beginning in June.

C. Classified Employees

Classified Senate (CS) President Omar Jimenez thanked the board for their leadership and impactful presence at so many of the student events. He recognized the work of Kate Scaife and Ingrid Phillips for coordinating the Black Graduation and Ashley Gerdo and the team for coordinating the Transition Scholars Celebration. Jimenez thanked everyone involved for their efforts in organizing all of the celebratory events.

D. Faculty

Academic Senate (AS) President Leila Safaralian honored Joe Chirra, longtime associate faculty in political science, who was awarded the Community College Association 2024 David Milroy Part-time Faculty of the Year Award. This prestigious award recognizes his contributions to Equity and Diversity and his advocacy for associate faculty. Joe is a founding organizer and member of the local CCA/CTA/NEA chapter at MiraCosta College, the first president of MiraCosta College Academic Associate Faculty (MCCAFAF), and was the lead negotiator for the college's first Collective Bargaining Agreement.

Safaralian remembered colleague Raymond Clark, a valued faculty member in the biology department who recently passed away. Known for his unwavering dedication to students and colleagues, Raymond's impact on our academic community will be felt for years to come.

She also shared that as part of Global Accessibility Awareness Day on May 16, Aaron Holms has shared valuable resources that are available at MiraCosta College to improve accessibility.

A celebration and acknowledgment of the statewide and local faculty awardees, outgoing and incoming senators, retirees, and faculty leaders will take place tomorrow, after the Academic Senate's last meeting for the semester. New AS President Curry Mitchell will start his presidency the day after graduation and will serve for the next two years.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona congratulated Kenneth Pilco and thanked Leila Safaralian for her leadership and service.

The registration process started last week, with summer enrollment up by 7 percent in FTES and fall headcount is up 5 percent, a 7.5 percent increase over last fall. Pescarmona also thanked the MiraCosta team that dealt with fraudulent enrollments.

Pescarmona thanked everyone who made the Festival de Musica Latina and STREAM Festival possible, with a special thanks to Maria-Isabel Rocha-Duarte and the Title V Advisory Committee for their vision and effort in organizing this event. Thanks were also given to the Title V HSI Team, Service-Learning Office Team, STREAM Committee, HSI Festival Committee, custodial and facilities staff, MiraCosta College Police Department, volunteers, donors, community partners, and vendors. With one of the highest attendance rates for non-graduation events ever seen at MiraCosta, the first Festival de Musica Latina and the 19th Annual STREAM Festival were both held on May 5 on the Oceanside Campus and hosted over 2,500 attendees from multiple cities across three counties. Approximately 500 children participated in STREAM, and 60 percent of attendees reported it was their first visit to MiraCosta College.

2. Student Services

Assistant Superintendent/Vice President Wojcik thanked Kenneth Pilco for contributing to the student voice at MiraCosta in so many ways, and she thanked Leila Safaralian for intentionally bringing the student voice to the classroom.

Student Services has had an incredibly busy month with priority enrollment. She thanked the Student Services Division staff for the outstanding job they've done in serving students during this extra busy time.

Commencement anticipates 579 students who have RSVP'd to participate in the event. She noted that commencement is a time of celebration for our students who have worked hard to achieve their academic goals.

3. Administrative Services

Assistant Superintendent/Vice President Flood gave a big thank you to all of the crews who make all of the year-end events possible. This district is focused on closing out the year-end budget cycle and preparing for preparing for the new fiscal year, which starts on July 1. Purchasing and Accounts Receivable teams are doing a fantastic job, including closing out the HERFF grants that provided resources during the pandemic.

4. Human Resources

Assistant Superintendent/Vice President Ng announced that Classified Professional Appreciation Week begins on May 20. The college is celebrating with a lunch for classified at each of the district sites. Ng recognized those who participated in the professional development initiatives and the EEO grant. Ng offered a special thanks to those involved in the labor relations efforts.

F. Superintendent/President

Superintendent/President Cooke submitted a written report, and she expressed appreciation to Kenneth Pilco and Leila Safaralian for their service. She also extended heart-felt congratulations to all MiraCosta graduates, and she thanked faculty, staff, and administrators for their tireless efforts throughout the year.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIV. ADJOURNMENT

The meeting adjourned at 6:01 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Sunita V. Cooke, Ph.D.
Superintendent/President