



Professional Development Program Regular Meeting
Friday, September 8, 2023 ~ 11:30am – 1:30pm
Hyflex room OCT250 (C³) and ZOOM Link: information below
1 Barnard Drive, Oceanside, CA 92056

Join Zoom Meeting: <https://miracosta-edu.zoom.us/j/210696310>

Meeting ID: 210 696 310

One tap mobile – Find your local number: <https://miracosta-edu.zoom.us/u/abZ5CQRtcl>

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AGENDA

- I. Call to Order
- II. Remote Member Attendance
Description: *PDP will consider remote participation of members under the provisions of AB2449, if any.*
- III. Roll Call
- IV. Individuals Wishing to Address the Committee (*on items not on the agenda*)
- V. Changes to Agenda Order
- VI. Consent Calendar
 - A. Approval of the Regular Meeting Minutes of May 12, 2023
- VII. Reports
 - A. Coordinator – *Roberts*
 - B. C3 – *Sullivan*
 - C. Online Education – *Julius*
 - D. DEqCC – *Eggleton*
 - E. Juntos Podemos – *Prescott*
- VIII. New Business
 - A. PDP Subcommittees and Roles — *Roberts*
Description: *PDP will organize into subcommittees this year to better accomplish our goals. The three subcommittees proposed are 1. Flex Schedule 2. Website and Canvas 3. Resource Collection and Curation. During the meeting, we will discuss the charge and composition of these groups and have a draft of the expected work for the year. There also may be a few individual roles to assign to committee members beyond these subcommittees.*
- IX. Old Business
 - A. PDP Mission Statement and Charge — *Roberts*
Description: *The committee has been working on developing our new mission statement and charge. The current work in progress can be found on [this Google Doc](#). This comes back for further discussion.*
- VIII. Information/Discussion
 - A. Team Time — *Roberts*
Description: *The committee will continue to work in small groups to build our PDP program resources. This time will be used to get into groups, discuss, plan, and work together.*
- IX. Adjournment

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. This bill changes remote attendance rules under Ralph M. Brown Act's open meeting laws. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). Further, a state of emergency is no longer in effect and so governing bodies will now meet in person with the possibility of approved remote attendance. The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, Academic Senate and its subcommittee meetings will be held in person with a Zoom link available. If you wish to attend a meeting and you have another disability requiring special accommodation(s), please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 800-735-2929 or 800-735-2922 for English or 800-855-3000 for Spanish.

In compliance with Government Code section §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District, Academic Senate and its subcommittees in advance of their meetings, may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's Committees website at <https://www.miracosta.edu/governance/academic-senate/committees.html>. Such writings will also be available at the meetings. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at dadler@miracosta.edu.

Audio recordings of meetings may be available upon request. Please contact the MiraCosta College AS President's Office 760-757-2121 x6213 or email Debby Adler, Administrative Assistant to the Academic Senate at dadler@miracosta.edu.



UNOFFICIAL MINUTES

- I. **Call to Order** – The meeting was called to order at 11:15am.
- II. **Remote Member Attendance**
Description: *PDP will consider remote participation of members under the provisions of AB2449, if any.*
JahB Prescott requested remote attendance under the Just Cause provision of AB 2449. His attendance under Just Cause was approved by unanimous consent.
- III. **Roll Call**
Members present: Xuchi Eggleton, Sean Davis, Tricia Hoste, Dominique Ingato, Jim Julius, Brian Page, Zika Perovic, Denée Pescarmona (admin rep), Aaron Roberts (coordinator)
Members absent: Anna Alessi, Giana Carey, Rica French, Thao Ha, Bruce Hoskins, Lynne Miller
Attending under Just Cause: JahB Prescott
- IV. **Individuals Wishing to Address the Committee (*on items not on the agenda*)**
Xuchi Eggleton announced an Art for All art event taking place on May 24th in the afternoon in the 2300 building. She encourages all to come participate and support young artists.
- V. **Changes to Agenda Order**
Will discuss information item A. Professional Learning Summit Reflection prior to new business.
- VI. **Consent Calendar**
 - A. **Approval of the Regular Meeting Minutes of March 10, 2023**
 - B. **Approval of the Regular Meeting Minutes of April 14, 2023**

The consent calendar was approved by unanimous consent.
- VII. **Reports**
 - A. **Coordinator** – *Aaron Roberts*
PDP Coordinator, Aaron Roberts, noted the ongoing work with Professional Learning Summit that occurred a few weeks ago and will be discussed later in this meeting as an agenda item.
 - B. **C3** – *Sean Davis*
Sean Davis announced he is finishing up his work as the Joyful Teacher in Residence. He is working on the Light the Fire 2.0 Faculty Institute taking place on June 29th and 30th on the Oceanside campus. Promotional items will be coming soon. It is available for full-time and associate faculty and is a paid opportunity. It will focus on the idea of high impact teaching practices.
 - C. **Online Education** – *Jim Julius*
Director of Online Education, Jim Julius, announced the Online Teaching Conference as part of the California Community College system will take place in Long Beach in June. The early bird deadline to register has been extended to May 24th. It is an in-person conference and Online Ed has money to support attendance. People are asking questions regarding concerns about AI and are looking for answers about policy to follow with their students. This will continue to be a hot topic in the year to come.
 - D. **DEqCC** – *Xuchi Eggleton*
DEqCC Chair, Xuchi Eggleton, reported the committee is still hammering out the details for the CCC location which will take place from 9am-3pm possibly at the CLC. Ghada Osman and Luke Lara are speakers. Lara will speak on retention of faculty of color and Ghada Osman will conduct a workshop more geared towards faculty who are diverse and more generalized. There will also be physical activities to take part in. A flyer will be sent out soon with a link for registration.
 - E. **CCC** – *JahB Prescott*
Will report at a later date about a partnership with the HIS team. Thanked Sean Davis for getting the CCC off the ground. They are ending their 3rd year this year with 17 cohorts moving towards building the same artifacts that engage in equity gap that are noticed in data trends and implementing some way to meet that gap. They have been implementing data coaching. Five data coaches sat through their consultancy last week.

The CCC is moving forward, they've made new partners, and the information will be coming out soon. They will continue next semester, and everyone is invited to attend. If you know of someone who may be interested in picking apart their data and looking at ways to implement change, invite them to attend.

VIII. New Business

A. PDP Mission Statement and Charge — Aaron Roberts

Description: *The committee has been working on developing our new mission statement and charge. The current work in progress can be found on [this Google Doc](#). This is a first read.*

The PDP mission statement and charge was tabled to another meeting.

VIII. Information/Discussion

A. Professional Learning Summit Reflection — Aaron Roberts and all PDP members who attended

Description: *Two weeks ago, MCC engaged in deep discussion of our professional learning offerings and structures. Members of the committee who were present will share their reflections, what we learned, and ideas for the future.*

It was impressive as to how many faculty attended. The events were on a Tuesday and Wednesday in April. ATD coaches spent time to map out what we do on white boards around the room. Started to synthesize that into key takeaways. It was noted we are doing things twice but there are things that are one-offs as well, or scheduling things at bad times. They also mapped out plans for things they want to accomplish.

PDP members reflected on the experience.

- On the first day, it was amazing to see all the activities on the white boards. We tend to stay with the same things.
- It showed the need for a calendar and to map out PD for the year, especially for counseling and other faculty who don't have the same classroom schedules. Appreciated thinking about Flex week and ACD differently. Opportunities to have own PD things you want to focus on and also tap into external things outside of MCC and inside MCC, basically a calendar of events. We have to navigate that. That system is one piece that emerged from this. In the model they saw you can click an item and it will take you to places with resources. Another idea being worked on is having data and data dashboard reports available on the same site where the calendar is and one's own PD goals are tracked. All these things exist on their own but would be a good thing to pull together in one place.
- There is a desire to create an option of things. Coordination amongst all the leaders. One thing seen done effectively is effective steering committees and bring those leaders together for the year. Sometimes PL is driven by a theme or is calendar-driven. It has to meet the culture and college of where you are.
- Also looking at seasons of PL. Looked at November and April and building opportunities to connect with one another. Flex-eligible reflection. See how things have changed and an intentional reflection period. Hope the steering committee, administrators, and classified team take the idea to that group and hope to schedule things like that.
- MCC is good at doing and planning things but not centering on the core value of what we are wanting. The calendar is perpetuating of do, do, do. Point of reflection is really good. What is our identify. What do we want to grow into? Build to what end?

B. Flex Call — Aaron Roberts

Description: *The Flex call needs to be sent out. However, we've learned a lot in recent weeks. This will be a chance to discuss how we want to proceed with a new Flex call temporarily as we revamp our systems/services. Spring flex week will be a soft launch of themes. Will schedule less things and systematizing what we will be doing. Roberts shared the schedule of time he created noting that when the flex call goes out it will be for a 50-minute or 1 hour and 50-minute blocks of time. Workshops will be scheduled in 50-minute hours. PDP can provide coffee and snacks first thing in the morning and perhaps yoga as well. All workshops will start at 9am and go to 9:50am, followed by long sessions. There will be a dedicated lunch break from 12pm to 1pm each day. Looking to have this in the 3500-3600 building courtyard. Will drive home in-person workshops and schedule rooms near the courtyard. The call will only allow for facilitators to submit something in those pre-determined categories, i.e. time slots.*

Monday and Tuesday from 3-4pm will be a good time for online only / Zoom workshops. There could be Canvas open labs if folks want to stick around.

This schedule will cut down on the splatter of workshops that usually occur during Flex week. This is what will be done for the fall schedule.

It was noted that this schedule may not meet the needs of our associate faculty and they may want something during one evening. Roberts will strongly encourage Hyflex sessions so AF can attend more easily. A survey to AF was suggested, to see what will meet their needs for Flex week. It was also noted that AF often teach at more than one college. Discussion continued on whether or not to offer more workshops online later in the day.

Roberts added that he looks at the afternoon as a time to stop and be with families and noted that this is the general model to start with and he will continue to talk with folks. He will see what people are looking for when they submit workshop requests before offering late afternoon sessions.

CLC has already blocked out time on Wednesday for their folks and Pescarmona will suggest the SEC do the same thing. This might open up in the future for days we offer workshops during the semester such as a fifth Friday or something along those lines. Will try it this fall semester.

Hope to encourage workshops and target a few people to put something together about how you welcome students.

It was suggested that workshops occur one day at each campus during Flex and not only at OC. Or switch between semesters such as one at OC and one at SEC.

Could do a quick activity as a guided reflection. This could be included for Flex. A prompting to get you to think about the things learned.

One day will focus around the 3600-3500 area, perhaps one day in art area. Tuesday should be an OC day because of AF or online only. CLC on Thursday.

Create an environment to get together with others; a hang out space perhaps Mon or Tues from 3-4. He will talk to Zhenya Lindstrom about a place for ACPs.

Be open to communication.

C. Team Time — Aaron Roberts

Description: *The committee will continue to work in small groups to build our PDP program resources. This time will be used to get into groups, discuss, plan, and work together.*

Time did not allow for small group discussions.

IX. Adjournment – The meeting adjourned at 12:55apm.