

My textbooks is the place in SURF where faculty can identify their classes that have a **Zero or Low Textbook Cost** associated with them. By identifying these courses, students will be able to search and view these classes in SURF using the **Class Search** or by going to the Current ZTC/LTC Classes website <http://www.miracosta.edu/instruction/oer/classes.aspx>.

- At the home webpage, click the **LOG IN TO SURF** button. Next, enter your **SURF ID** and **Password** on the MiraCosta Portal Login prompt, and click the **Login** button.
- At the top left click **Main Menu > Self Service > Faculty Center > My Textbooks**.
 - Go to My Schedule, **change term** to view class sections of other terms.
- Select the appropriate option for course materials under the **Course Attribute Value** drop down box. Select **Save Updates** to save changes.
 - **Free Instructional Material (ZTC):** Section requires freely available course materials, including open educational resources.
 - **No Instructional Material (ZTC):** Section has no required instructional material.
 - **Other ZTC:** Section requires course materials that have a cost covered by the college or system, so that they are free for students.
 - **Low Textbook Cost Materials (LTC):** All course materials may be purchased new for \$40 or less in the MiraCosta bookstore.
 - **MiraCosta Bookstore Materials:** Course content materials are available via MiraCosta's Follett bookstore. Requires entry of course materials via the following link: [MiraCosta Bookstore](#)

My Textbooks

Name

Term 0940 Fall 2022

Instructions

For each class section listed below, please indicate the appropriate option for course materials.



- **Free Instructional Material (ZTC):** Section requires freely available course materials, including open educational resources.
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Class Nbr	Session	Class Section	Subject Area	Catalog Nbr	Description	Course Attribute Value
1332	Regular	01	HIST	100	WORLD HISTORY TO 1500	Free Inst. Material ZTC ▼
1348	Regular	02	HIST	100	WORLD HISTORY TO 1500	No Instructional Material ZTC ▼
2228	Regular	03	HIST	100	WORLD HISTORY TO 1500	Other ZTC ▼
2202	Regular	04	HIST	101	WORLD HISTORY SINCE 1500	Low-Cost Textbook Option ▼
3196	Regular	01	HIST	100H	WORLD HIST TO 1500 HON	MiraCosta Bookstore Materials ▼


Save Updates

*Note: All classes default to MiraCosta Bookstore Materials. If you do not have any other type of course materials cost, you do not need to go to this page.

Using the **Class Search**, a student will now be able to see all ZTC and LTC classes in the search results pages.

ZTC classes are identified with the  icon and LTC classes are identified with the  icon.

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats	Class Notes	Textbook Cost
1	Open	1 Regular Start - 17 Week	Class 1831	11/26/2019 - 05/22/2020	Monday Wednesday 12:00PM to 1:15PM	OC4526	Andrea Smith	Open Seats 34 of 35		 Textbook Info

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats	Class Notes	Textbook Cost
1	Open	1 Regular Start - 17 Week	Class 1836	11/26/2019 - 05/22/2020	Tuesday 7:00PM to 9:50PM	OC4529	Andrea Smith	Open Seats 30 of 30		 Textbook Info