

**MANDATED REPORTER
STATEMENT OF
REPORTING RESPONSIBILITIES**

Employee Name (print): _____

As defined in Penal Code §11165.7, you are a mandated reporter of child abuse and neglect (see attached). If, in your professional capacity or within the scope of your employment, you have knowledge or reasonable suspicion of abuse or neglect, you must report the incident(s) to any police or sheriffs department, county probation department (if designated by the county to receive reports), or the county welfare department as soon as practicably possible. Within 36 hours of making the report, you must complete and submit the [Suspected Child Abuse Report form SS 8572](#), either electronically or by fax, to the agency who took your initial telephone report.

Please refer to attached Penal Code §11166 and §11172 for additional information on your reporting responsibilities, penalties and safeguards as a mandated reporter. Please note that once you make a report of child abuse/neglect, your identity as a mandated reporter will be kept confidential and can only be disclosed according to Penal Code §11167.

I have been provided a copy of Penal Code §11165.7, §11166, and §11167. I understand my reporting responsibilities under Penal Code §11166 and will comply with my legal obligation as a mandated reporter to report child abuse and neglect.

Employee Signature: _____ Dated _____

Please return to Human Resources at mail station 14.