

# Coastal North County Adult Education Consortium (CNCAEC)

**Special Meeting**  
**Monday, April 24, 2023 - 4:00 p.m.**

**Draft - Minutes**

MiraCosta College Community Learning Center  
1831 Mission Ave., Oceanside, CA 92058  
Community Room - CLC127

	<b>Agenda Topic</b>	<b>Discussion</b>	<b>Outcome</b>
1	<b>Call to Order</b>	Meeting called to order at 4:01 p.m. by John Makevich	
2	<b>Roll Call</b>	John Makevich, Vicki Gravlin, MaryLynn McCorkle	Absent: Manuel Zapata and Frank Pancucci
3	<b>Approve Meeting Minutes</b>	A. December 12, 2022, General Meeting Minutes B. April 17, 2023, General Meeting Meetings John Makevich noted that April 17, 2023 minutes are absent minutes because quorum was not met. No questions, comments, or corrections.	John Makevich motioned for approval. MaryLynn McCorkle moved for approval, and Vicki Gravlin seconded. The board approved unanimously.
4	<b>Public Comments</b>	No public comments.	
5	<b>Changes in Agenda Order</b>	John Makevich requested change in order for Action Items to:  A. CNCAEC Bylaws Amendment B. Consortium Fiscal Administration Declaration (CFAD)	
6	<b>Consent Items</b>	A. 2023-2024 General Meeting Calendar Update to General Meeting Calendar to: August 8, 2023 4:00 pm December 19, 2023 4:00 pm April 16, 2024 4:00 pm	John Makevich motioned for approval. Vicki Gravlin moved for approval, and MaryLynn McCorkle seconded. The board approved unanimously.
7	<b>Action Items</b>	A. CNCAEC Bylaws Amendment B. Consortium Fiscal Administration Declaration (CFAD)	A. John Makevich motioned for approval. Vicki Gravlin moved for approval, and John Makevich seconded. The board approved unanimously. B. John Makevich motioned for approval.

			MaryLynn McCorkle moved for approval, and Vicki Gravlin seconded. The board approved unanimously.
8	<b>Adjournment</b>	Meeting adjourned at 4:15 p.m. by John Makevich	