

General Meeting

Monday, April 4, 2022

12:00 p.m.

Zoom: <https://miracosta-edu.zoom.us/j/96011199685>

Meeting ID: 960 1119 9685

Or Dial: 16699006833

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVE TELECONFERENCING FOR MEETINGS PURSUANT TO AB 361
4. APPROVALS
 - A. December 12, 2021, General Meeting Minutes
5. PUBLIC COMMENTS: Members of the audience may address the CNCAEC on any item listed on the agenda during this time. Comments will be limited to three (3) minutes per person for a total of thirty (30) minutes of public comment. Members of the CNCAEC are not required to respond directly to comments made at this time.
6. CHANGES IN AGENDA ORDER
7. PRESENTATIONS:
 - A. CAEP 3-Year Planning Presentation
8. INFORMATION ITEMS
 - A. Consortium Updates
9. CONSET ITEMS
 - A. Consortium Fiscal Administration Declaration (CFAD)
10. ADJOURNMENT



Coastal North County Adult Education Consortium (CNCAEC)

AUTHORIZING TELECONFERENCING FOR MEETINGS PURSUANT TO AB 361

BACKGROUND

On March 4, 2020, Governor Gavin Newsom declared a State of Emergency to enable state and local agencies to more effectively respond to the threat of COVID-19. ON March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which extended the provisions of Executive Order N-29-20's authorization for holding virtual meetings, with an expiration date of September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions.

STATUS

In an effort to safeguard the health of our students, employees, and community members and to provide greater access to the Coastal North County Adult Education Consortium (CNCAEC) general meetings, the board is presented with a resolution authorizing teleconferencing for meetings, declaring emergency conditions exist throughout the district campuses and facilities as a result of the continued State of Emergency under Government Code section 54943. The board has been provided regular updates on this matter.



Coastal North County Adult Education Consortium (CNCAEC)

TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY

WHEREAS, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB361) on September 16, 2021; and

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

NOW, THEREFORE, the legislative body of the CNCAEC hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. The CNCAEC Board finds, by a majority vote, the following:
 - a. That there exists a proclaimed state of emergency; AND either:
 - b. The Board is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board met and determined one of the following, and the Board now re-determines one of the following:



Coastal North County Adult Education Consortium (CNCAEC)

- i. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
 - ii. State or local officials have imposed or recommended measures to promote social distancing; OR
- OR
- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
 - i. The Board has reconsidered the circumstances of the state of emergency; AND
 - ii. Any of the following circumstances exist:
 - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - 2. State or local officials continue to impose or recommend measures to promote social distancing.

General Meeting
Monday, December 6, 2021 12:00 p.m.

Draft Minutes

MiraCosta College - Zoom: <https://miracosta-edu.zoom.us/j/94768442808>

Meeting ID: 947 6844 2808

	Agenda Topic	Discussion	Outcome
1	Call to Order	Meeting called to order at 12:02 p.m. by John Makevich	
2	Roll Call	John Makevich, Sara Fox, MaryLynn McCorkle and Manuel Zapata	Absent: Vicki Gravlin
3	APPROVE TELECONFERENCING FOR MEETINGS PURSUANT TO AB 361	A. Resolution to continue the CNCAEC meetings remotely.	John Makevich motioned for approval. The board approved unanimously.
4	Approve Meeting Minutes	A. August 2, 2021, General Meeting Minutes	Marylynn McCorkle motioned for approval. Manuel Zapata seconded. The board approved unanimously.
5	Public Comments	No public comments.	
6	Changes in Agenda		
7	Consortium Updates	A. Three-Year Plan 2022-25 John Makevich gave details of the consortiums Three-Year Plan. The next 3-year plan is due on June 20th, 2022	
8	Action Items	A. Development of AEP 2022-25 Three-Year Plan Beatriz Aguilar explained the development of the Three-Year plan	John Makevich moved to approve. MaryLynn seconded. The board approved unanimously.
8	Adjournment	Meeting adjourned at 12:29 p.m. by John Makevich	John Makevich moved to adjourn.



CNCAEC Three-Year Plan

2022-2025

Coastal North County Adult Education Consortium



Three-Year Plan
2022-2025



2022-
2025



Consists Of...

- **Section 1: Consortium Details**
- **Section 2: Needs Assessment**
- **Section 3: Metrics & Barriers**
- **Section 4: Objectives**
- **Section 5: Activities & Outcomes**
- **Section 6: Funds Evaluation**

2022-2025

Section 2: Needs Assessment

CNCAEC Three-Year Plan

Regional Alignment and Priorities

- A [Goals Library](#) was created to capture and consolidate all education and workforce development goals from a variety of regional plans, including:
 - Strong Workforce Program
 - San Diego Workforce Partnership
 - WIOA Title II – Continuous Improvement Process (CIP)
 - AHS WASC Mid-Cycle Review
 - Current Annual and Three-Year Plans
- Helped in finding commonalities between workforce development stakeholders in our region

Evaluate the Current Educational Needs for Adults in the Region

- Lack of support for ABE and CTE pathways
- Clear need for expanded educational opportunities for adults with disabilities
- Continue to pursue an expansion of coursework and/or partnerships to broaden access to basic skills coursework, career education, workforce preparation, and engagement of adults with disabilities

2022-2025

Section 3: Barriers & Metrics

CNCAEC Three-Year Plan

CAEP Metrics and Barriers

Metrics Tracked – 2022-2025

#1 - Number of Adults Served

- 1+ hrs. of instruction or received services

#2 - Adults Served Who Become Participants

- Adults meeting the 12-hour mark

#3 - Barriers:

- English Language Learners (ELL)

#4 - Percent of Available Funds Spent

CAEP Metrics and Barriers

Member	Percent of 2019-20 Available Funds Spent	Percent of 2020-21 Available Funds Spent	Percent of 2021-22 Available Funds Spent	2022-23 Target	2023-24 Target	2024-25 Target
MiraCosta CCD	100%	100%	73%	75%	77%	79%

2022-2025

Section 4: Objectives & Strategies

CNCAEC Three-Year Plan

CNCAEC Strategies that...

Address Educational Needs

- Engage in robust marketing and outreach by amplifying our efforts toward student recruitment through a comprehensive marketing design
- Seek to develop ideas for additional college and career preparatory skills courses and certificates
- Identify and define methods for more effectively promoting learning gains and advancement through educational pathways

CNCAEC Strategies that...

Improve Integration of Services & Transitions

- Better integrate district-wide support services for students
- Plan to build on our success of defining ESL pathways maps by creating versions for our other adult education programs

CNCAEC Strategies that...

Improve the Effectiveness of Services

- Expand effective use of data for program improvement
- Develop accountability tools to evaluate professional development activities
- Improve communication with students and collaboration with stakeholders to increase student success
- Improve physical and technological resources for students
- Increase faculty professional development opportunities for online teaching
- Provide educational opportunities for faculty focused on examining data from both MIS and TOPSPro and utilizing data to form hypotheses about future program goals

2022-2025

Section 5: Activities & Outcomes

CNCAEC Three-Year Plan

CNCAEC Activities to Address CAEP Objectives

#1 - Create educational maps


Each department develops educational maps that demonstrate typical educational pathways through their programs

#2 - Develop accountability tools to evaluate professional development activities

Develop an organizational/tracking structure for adult education-related professional development and better curate the available opportunities for faculty

#3 - Amplify our efforts toward student recruitment through a comprehensive marketing design

We are in the process of rolling out a marketing and outreach plan that seeks to increase the awareness of AE programs for internal and external stakeholders. This comprehensive plan will provide inclusive and equitable materials for the populations represented in our service area.

A photograph of a woman with long dark hair smiling and looking towards a man with glasses who is gesturing with his hand. The background is blurred, suggesting an indoor setting like a library or office.

2022-2025

THANK YOU!

Three- Year Plan Presentation



Coastal North County Adult Education Consortium (CNCAEC)

Consortium Fiscal Administration Declaration (CFAD)

Coastal North County Adult Education Consortium

2022-23 Fiscal Year

Consortium Information

Consortium Name:

32 Coastal North County Adult Education Consortium (CNCAEC)

Consortium Short Name:

32 Coastal North

Address:

1 Barnard Drive, Oceanside, CA 92056

Website:

miracosta.edu/cncaec

Funding Channel:

Fiscal Agent

CAEP Funds 2022-23:

\$1,336,903

CAEP Funds 2021-22:

\$1,269,252

CAEP Funds 2020-21:

\$1,219,848

CAEP Funds 2019-20:

\$1,219,848

AEBG Funds 2018-19:

\$1,181,336

AEBG Funds 2017-18:

\$1,132,500

AEBG Funds 2016-17:

\$1,132,500



Coastal North County Adult Education Consortium (CNCAEC)

Member Agencies and Certifiers:

MiraCosta Community College District	John Makevich
San Dieguito Union High School District	Manuel Zapata
Alliance for Regional Solutions	MaryLynn McCorkle
Oceanside Unified School District	Vicki Gravlin
San Diego Workforce Partnership	Sara Fox

Member Allocations:

Member Agency	2022-23 Allocation	2021-22 Allocation	2020-21 Allocation	2019-20 Allocation	2018-19 Allocation	2017-18 Allocation
MiraCosta Community College District	\$1,336,903	\$1,269,252	\$1,219,848	\$1,219,848	\$1,181,336	\$1,132,500
Oceanside Unified School District	\$0	\$0	\$0	\$0	\$0	\$0
San Dieguito Union High School District	\$0	\$0	\$0	\$0	\$0	\$0
Alliance for Regional Solutions	\$0	\$0	\$0	\$0		
San Diego Workforce Partnership	\$0	\$0	\$0	\$0		

CAEP Regional Consortium	Proposed COLA 22-23	22-23 Preliminary Allocation	23-24 Preliminary Allocation
01 Allan Hancock Community College Consortium	\$93,916	\$1,855,947	\$1,855,947
02 Antelope Valley Regional Adult Education Consortium	\$227,220	\$4,490,261	\$4,490,261
03 Barstow Area Consortium for Adult Education	\$51,392	\$1,015,602	\$1,015,602
04 Butte-Glenn Adult Education Consortium	\$124,128	\$2,452,981	\$2,452,981
05 Greater Opportunity Through Adult Learning (Santa Cruz)	\$194,092	\$3,835,601	\$3,835,601
06 Partnership for Adult Academic and Career Education (SE Los Angeles)	\$830,591	\$16,413,940	\$16,413,940
07 Chabot-Las Positas/Mid-Alameda County Consortium	\$523,522	\$10,345,706	\$10,345,706
08 West End Corridor/ Chaffey Regional AE Consortium	\$408,206	\$8,066,866	\$8,066,866
09 Citrus College Adult Education Consortium	\$244,754	\$4,836,776	\$4,836,776
10 Coast Adult Education Consortium	\$422,546	\$8,350,252	\$8,350,252
11 Tri City Adult Education Consortium	\$348,188	\$6,880,802	\$6,880,802
12 Contra Costa Adult Education Consortium	\$840,225	\$16,604,315	\$16,604,315
13 Morongo Basin AEBG Consortium (Copper Mountain)	\$46,177	\$912,536	\$912,536
14 Desert Regional Consortium	\$182,990	\$3,616,207	\$3,616,207
15 South Bay Adult Education Consortium (El Camino)	\$580,691	\$11,475,474	\$11,475,474
16 OnRamp to Employment, Plumas County Adult Education (Feather River)	\$46,177	\$912,536	\$912,536
17 Foothill De Anza/ NSCCSTC	\$483,774	\$9,560,216	\$9,560,216
18 Gavilan Regional Adult Career and Education Services	\$81,749	\$1,615,513	\$1,615,513
19 Glendale Community College District Regional Consortium	\$60,675	\$1,199,042	\$1,199,042
20 San Diego East Region Adult Education (Grossmont-Cuyamaca)	\$469,924	\$9,286,512	\$9,286,512
21 Salinas Valley Adult Education Consortium	\$208,487	\$4,120,067	\$4,120,067
22 Imperial County Adult Education Consortium	\$110,312	\$2,179,957	\$2,179,957
23 Kern AEBG Consortium	\$963,307	\$19,036,627	\$19,036,627
24 Lake Tahoe Adult Education Consortium	\$50,795	\$1,003,790	\$1,003,790
25 Lassen County AB86 Consortium	\$53,336	\$1,054,008	\$1,054,008
26 Long Beach Adult Education	\$135,634	\$2,680,369	\$2,680,369
27 Los Angeles Regional Adult Education Consortium	\$7,280,202	\$143,869,549	\$143,869,549
28 Capital Adult Education Regional Consortium	\$664,770	\$13,137,011	\$13,137,011
29 Marin County Adult Education Block Grant Consortium	\$83,470	\$1,649,521	\$1,649,521
30 Mendocino-Lake Consortium	\$87,078	\$1,720,819	\$1,720,819
31 Gateway Adult Education Network (Merced)	\$187,400	\$3,703,359	\$3,703,359
32 Coastal North County Adult Education Consortium (MiraCosta)	\$67,651	\$1,336,903	\$1,336,903
33 Monterey Peninsula Consortium	\$143,999	\$2,845,663	\$2,845,663
34 Mt. San Antonio Regional Consortium for Adult Education	\$1,980,834	\$39,144,746	\$39,144,746
35 Southwest Riverside County Adult Education Regional Consortium	\$274,509	\$5,424,774	\$5,424,774
36 Napa Valley Adult Education Consortium	\$161,302	\$3,187,616	\$3,187,616
37 North Orange County Regional Consortium for Adult Education (NOCRC)	\$218,269	\$4,313,388	\$4,313,388
38 Southern Alameda County Consortium (Ohlone)	\$234,957	\$4,643,166	\$4,643,166
39 Palo Verde Consortium	\$46,177	\$912,536	\$912,536
40 Education to Career Network of North San Diego County (Palomar/Vista)	\$445,384	\$8,801,568	\$8,801,568
41 Pasadena Area Consortium	\$105,860	\$2,091,979	\$2,091,979
42 Northern Alameda Consortium for Adult Education	\$454,862	\$8,988,863	\$8,988,863
43 Rancho Santiago Adult Education Consortium	\$263,025	\$5,197,843	\$5,197,843
44 North Coast Adult Education Consortium (Redwoods)	\$63,338	\$1,251,679	\$1,251,679
45 Rio Hondo Region Adult Education Consortium	\$816,258	\$16,130,696	\$16,130,696
46 About Students Regional Consortium (Riverside)	\$469,026	\$9,268,765	\$9,268,765
47 Inland Adult Education Consortium (San Bernardino)	\$595,060	\$11,759,424	\$11,759,424
48 San Diego Adult Education Regional Consortium	\$265,531	\$5,247,353	\$5,247,353
49 San Francisco Adult Education Consortium	\$218,936	\$4,326,558	\$4,326,558
50 Delta Sierra Regional Alliance (San Joaquin)	\$474,318	\$9,373,362	\$9,373,362
51 South Bay Consortium for Adult Education (San Jose)	\$989,125	\$19,546,838	\$19,546,838

52 San Luis Obispo County Adult Education Consortium	\$79,446	\$1,570,000	\$1,570,000
53 ACCEL San Mateo County	\$544,391	\$10,758,125	\$10,758,125
54 Santa Barbara AEBG Consortium	\$46,177	\$912,536	\$912,536
55 Santa Clarita Valley Adult Education Consortium	\$73,307	\$1,448,679	\$1,448,679
56 Santa Monica Regional Consortium for Adult Education	\$64,345	\$1,271,578	\$1,271,578
57 Sequoias Adult Education Consortium (SAEC)	\$545,363	\$10,777,333	\$10,777,333
58 Shasta-Tehama-Trinity Adult Education Consortium	\$63,362	\$1,252,139	\$1,252,139
59 Sierra Joint Consortium	\$190,363	\$3,761,902	\$3,761,902
60 Solano Adult Education Consortium	\$223,067	\$4,408,192	\$4,408,192
61 Sonoma County Adult Education Consortium	\$143,918	\$2,844,063	\$2,844,063
62 South Orange County Regional Consortium (SOCRC)	\$273,541	\$5,405,656	\$5,405,656
63 South Bay Adult Education Consortium (Southwestern)	\$820,112	\$16,206,843	\$16,206,843
64 State Center Adult Education Consortium	\$853,194	\$16,860,616	\$16,860,616
65 Ventura County Adult Education Consortium	\$859,665	\$16,988,483	\$16,988,483
66 Victor Valley Adult Education Regional Consortium	\$123,613	\$2,442,802	\$2,442,802
67 West Hills College Consortium	\$63,217	\$1,249,287	\$1,249,287
68 West Kern Consortium	\$46,177	\$912,536	\$912,536
69 Yosemite (Stanislaus Mother Lode) Consortium	\$247,702	\$4,895,023	\$4,895,023
70 North Central Adult Education Consortium (Yuba)	\$179,073	\$3,538,806	\$3,538,806
71 Adult Education Pathways (Siskiyou)	\$53,817	\$1,063,522	\$1,063,522
Total	\$29,868,000	\$590,244,000	\$590,244,000