

**Coastal North County Adult Education Consortium (CNCAEC)
General Meeting (Approved September 17, 2018)**

Minutes

La Colonia Recreation Center, 715 Valley Ave., Solana Beach, CA 92075
Monday, June 18, 2018, 12:00 p.m.

Agenda Topic	Discussion	Outcome
1 Call to Order	Alder called meeting to order at 1:05 p.m.	
2 Roll Call	Kate Alder, Interim Dean, Continuing Education, MiraCosta College; Manuel Zapata, Director of Accountability and Special Programs, San Dieguito Union High School District. Special guest Neil Kelly with the AEBG State Chancellor's office (CCCCO).	
Special Guest	<p>Special guest Neil Kelly from the AEBG state office division of the state Chancellor's office: Kelly explained the reason for asking for program area expenses is to meet a federal requirement. The federal government required when we (AEBG) accepted the \$90M WIOA Title II Adult Literacy funding, that we show our state fund spending to prove we are not supplanting but are supplementing the federal dollars with local state funding. This requirement began this year, and will be required annually at the end of the year. It will meet the federal requirement for expenditure process; this is not a budget requirement.</p> <p>Alder remarked that going forward, during our next round of three year planning, the Consortium will keep that in mind to support our structure. Kelly suggested beginning the three-year process now over the next six months as the new NOVA online system will be fully operational within next couple months. Kelly reminded Consortium to update older plan to new plan process. NOVA includes census data for Consortia for different levels and types of service: i.e., NOVA is designed to pull last year's student data reporting for this year to minimize additional hiring for data research analysts. Alder inquired whether that means there will not be any supplemental funding for the Consortia for this round of planning. Kelly confirmed do this out of current allocation. System designed for better ease and use of service. NOVA does not require new strategies.</p>	
3 Public Comments	<p>Pam Kerr. Kerr is an AwD (Adults with Disabilities) advocate. Expressed concern that MiraCosta College (MCC) programs could be better integrated regionally.</p> <p>Lucile Lynch. Lynch complimented Annual Plan, most comprehensive she has seen since Consortium was developed. Suggested development of career pathways, workforce readiness, and partnerships with employers for AwD.</p>	
4 Approvals	A. March 19, 2018 Public Meeting Minutes	A. Consensus reached.

- B. 2017-2018 Annual Plan
- C. 2017-2018 Budget Plan
- D. 2018-2019 Annual Plan
- E. 2018-2019 Budget Plan

- B. Consensus reached.
- C. Consensus reached.
- D. Consensus reached.
- E. Consensus reached.

5 **Information Items**

- A. Updates from CNCAEC By-laws Workgroup

Present: Kate Alder and Lucile Lynch Not present: Vicki Brannock and Vicki Gravlin. Alder commented regarding future plans for larger Board and MCC AEP structure. Lucile mentioned By-laws in draft form; Alder expressed we are at point of refining. Zapata inquired about MCC faculty work groups. Alder responded faculty work groups did all the work on the 2018-19 tables, representing AHS, ESL, AWD and STV. Structure being honed by department chairs to ensure "on board" for an entire academic year.

6 **Adjournment**

Alder adjourned the meeting at 1:25 p.m.