



**AEBG**  
PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

# Coastal North County Adult Education Consortium (CNCAEC)

**General Meeting**  
**Monday, March 18, 2019**  
**12:00 p.m.**

**MiraCosta College – Community Learning Center – Community Room**  
**1831 Mission Avenue, Oceanside, CA 92058**

## **AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVE MEETING MINUTES
  - A. December 17, 2018 General Meeting Minutes
  - B. January 16, 2019 General Meeting Minutes
4. PUBLIC COMMENTS: Members of the audience may address the CNCAEC on any item listed on the agenda during this time. Comments will be limited to three (3) minutes per person for a total of thirty (30) minutes of public comment. Members of the CNCAEC are not required to respond directly to comments made at this time.
5. CHANGES IN AGENDA
6. PRESENTATIONS
  - A. Introduction of Tim Flood, MCCD Vice President of Administrative Services
  - B. 3-year Plan Updates, Sally Cox
  - C. AEP Updates, Beatriz Aguilar
7. CONSENT ITEMS
  - A. Consortium Fiscal Administration Declaration (CFAD)
  - B. 2019-20 General Meeting Calendar
  - C. Additional meetings for approval of 3-year plan
    - i. April 22 – first read
    - ii. May 13 – approval
8. ACTION ITEMS
9. ADJOURNMENT

**Coastal North County Adult Education Consortium (CNCAEC)  
General Meeting  
Monday, December 17, 2018 – 12:00 p.m.**

**DRAFT Minutes**

San Dieguito Union High School District Office – Board Room  
710 Encinitas Blvd., Encinitas, CA 92024

	<b>Agenda Topic</b>	<b>Discussion</b>	<b>Outcome</b>
1	<b>Call to Order</b>	Kate Alder called the meeting to order at 12:10 p.m.	
2	<b>Roll Call</b>	Kate Alder, Interim Dean, Continuing Education, MiraCosta College Manuel Zapata, Director of Accountability and Special Programs, San Dieguito Union High School District,  Vicki Brannock, Director of Programs, San Diego Workforce Partnership;  Lupe Gonzales, Director, Alliance for Regional Solutions;  Vicki Gravlin, Senior Director of Academic Excellence and Innovation, Oceanside Unified School District	
3	<b>Approvals</b>	A. September 17, 2018 General Meeting Minutes	Vicki Brannock moved to approve, Manuel Zapata seconded; Approved 5-0
4	<b>Public Comments</b>	No public comments.	
5	<b>Changes in Agenda Order</b>	No changes in agenda order.	
6	<b>Presentations</b>	A. AEP (Adult Education Program) Updates from State: Beatriz Aguilar, Adult Education Program Manager, MiraCosta College  Overview of AEP 3-year planning: AB104 legislation and EdCode 84906 (see agenda). Plans shall be uploaded and certified by consortium members in NOVA by June 7, in MS Word and PDF formats. Reviewed graphic (four different stages we are asked to follow: Pre-planning assessment, Community Needs (who are our customers), ID goals and strategies, Piloting and implementation. Kate clarified we do not have to plan new strategies; we can strengthen what we are currently working on.  <u>NEW Special Reporting</u> Budget Bill Requirements – Data Request <ul style="list-style-type: none"> <li>• Hours of instruction <u>by Program Area (beginning from July 2017, FY 17-18)</u></li> <li>• Operational costs <u>by Program Area (beginning from July 2017, FY 17-18)</u></li> <li>• Due by February 15, 2019 via the NOVA system (date just released).</li> </ul>	
7	<b>Consent Items</b>	A. CNCAEC By-Laws B. 2018-19 Budget (Watch for notification from NOVA after Bea inputs information).	Brannock moved to approve Consent Calendar, Gravlin: Seconded. Approved 5-0
8	<b>Action Items</b>	A. Nomination of Chair and Vice-Chair  B. Development of new 3-year Plan Alder proposes creating a <u>planning workgroup</u> that would consist of Alder and one other Board member, three MCCD faculty, and an individual from the region to reflect the four instructional program areas. Suggestions included Nathan	A. Brannock nominated Alder for interim chair. Brannock nominated Manuel Zapata for interim vice-chair;

		<p>Molina, SDUHSD; Matt Roman, AJCC; Linda Martinez, North County Immigration &amp; Citizenship Center; Vicki Gravlin, OUSD. Vicki would also be the second board member. Discussed contracting with facilitator for the process. Alder to send RFI. Meeting to be held January 16, 2019 to review proposals and choose the facilitator.</p> <p>C. Meetings scheduled for first read and approval of 3-year Plan: Monday, April 29, 2019 and Monday, May 20, 2019 respectively. Both meetings to be held at 12:00 p.m. at the MiraCosta College Community Learning Center.</p>	<p>Approved 5-0.</p> <p>B. Zapata moved to approve planning group structure with Alder and Gravlin to represent the Board and hiring of facilitator; Brannock seconded; Approved 5-0</p>
9	<b>Adjournment</b>	Meeting adjourned at 1:45 p.m.	

DRAFT

**Coastal North County Adult Education Consortium (CNCAEC)  
General Meeting  
Wednesday, January 16, 2019 – 12:00 p.m.**

**Minutes**

MiraCosta College, Community Learning Center, Community Room  
1831 Mission Avenue, Oceanside, CA 92054

	<b>Agenda Topic</b>	<b>Discussion</b>	<b>Outcome</b>
1	<b>Call to Order</b>	Kate called the meeting to order at 12:10 p.m.	
2	<b>Roll Call</b>	Kate Alder, Interim Dean, Continuing Education, MiraCosta College Vicki Gravlin, Sr. Director of Academic Excellence and Innovation, Oceanside Unified School District Lupe Gonzales, Director, Alliance for Regional Solutions Vicki Brannock, Director of Programs, San Diego Workforce Partnership	Absent: Manuel Zapata
3	<b>Public Comments</b>	No public comments.	
4	<b>Consent Items</b>	A. AEP Planning Consultant Contract  The two submitted Planning Consultant Contract quotes from Sally Cox and Dr. Nicole Magnuson from Savvy Strategy were discussed.	A. Alder moved to approve offering a contract to Ms. Sally Cox not to exceed \$10,000 dollars; Gravlin seconded, Approved 4-0; Zapata not present
6	<b>Adjournment</b>	Meeting adjourned at 12:35 p.m.	



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# Coastal North County Adult Education Consortium (CNCAEC)

## Consortium Fiscal Administration Declaration (CFAD) Coastal North County Adult Education Consortium 2019-20 Fiscal Year

### Consortium Information

**Consortium Name:**

32 Coastal North County Adult Education Consortium (CNCAEC)

**Consortium Short Name:**

32 Coastal North

**Address:**

1 Barnard Drive, Oceanside, CA 92056

**Website:**

[miracosta.edu/instruction/ab86](http://miracosta.edu/instruction/ab86)

**Funding Channel:**

Fiscal Agent

**AEBG Funds 2019-20:**

\$1,222,210

**AEBG Funds 2018-19:**

\$1,178,933

**AEBG Funds 2017-18:**

\$1,132,500

**AEBG Funds 2016-17:**

\$1,132,500

### Member Agencies and Certifiers:

MiraCosta Community College District	Tim Flood Kate Alder
San Dieguito Union High School District	Manuel Zapata
Alliance for Regional Solutions	Lupe Gonzalez
Oceanside Unified School District	Vicki Gravlin
San Diego Workforce Partnership	Vicki Brannock



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# Coastal North County Adult Education Consortium (CNCAEC)

## Member Allocations:

<b>Member Agency</b>	<b>2019-20 Allocation</b>	<b>2018-19 Allocation</b>	<b>2017-18 Allocation</b>	<b>2016-17 Allocation</b>
MiraCosta Community College District	\$1,222,210	\$1,178,933	\$1,132,500	\$1,132,500
Oceanside Unified School District	\$0	\$0	\$0	\$0
San Dieguito Union High School District	\$0	\$0	\$0	\$0
Alliance for Regional Solutions	\$0			
San Diego Workforce Partnership	\$0			

CAEP Consortium	Base Funding From AEBG 18/19	COLA for 19-20	Base Funding CAEP 19/20 (rounded to the nearest whole dollar)	Base Funding CAEP 20/21
01 Allan Hancock Community College Consortium	\$ 1,639,982.00	\$56,743	\$ 1,696,725.00	\$1,696,725
02 Antelope Valley Regional Adult Education Consortium	\$ 3,967,758.00	\$137,284	\$ 4,105,042.00	\$4,105,042
03 Barstow Area Consortium for Adult Education	\$ 897,423.00	\$31,051	\$ 928,474.00	\$928,474
04 Butte-Glenn Adult Education Consortium	\$ 2,167,543.00	\$74,997	\$ 2,242,540.00	\$2,242,540
05 Greater Opportunity Through Adult Learning (Santa Cruz)	\$ 3,389,277.00	\$117,269	\$ 3,506,546.00	\$3,506,546
06 Partnership for Adult Academic and Career Education (SE Los Angeles)	\$ 14,503,952.00	\$501,836	\$ 15,005,788.00	\$15,005,788
07 Chabot-Las Positas/Mid-Alameda County Consortium	\$ 9,141,841.00	\$316,308	\$ 9,458,148.00	\$9,458,148
08 West End Corridor/ Chaffey Regional AE Consortium	\$ 7,128,175.00	\$246,635	\$ 7,374,810.00	\$7,374,810
09 Citrus College Adult Education Consortium	\$ 4,273,950.00	\$147,879	\$ 4,421,829.00	\$4,421,829
10 Coast Adult Education Consortium	\$ 7,378,585.00	\$255,299	\$ 7,633,884.00	\$7,633,884
11 Tri City Adult Education Consortium	\$ 6,080,125.00	\$210,372	\$ 6,290,497.00	\$6,290,497
12 Contra Costa Adult Education Consortium	\$ 14,672,174.00	\$507,657	\$ 15,179,831.00	\$15,179,831
13 Morongo Basin AEBG Consortium (Copper Mountain)	\$ 806,350.00	\$27,900	\$ 834,250.00	\$834,250
14 Desert Regional Consortium	\$ 3,195,412.00	\$110,561	\$ 3,305,973.00	\$3,305,973
15 South Bay Adult Education Consortium (El Camino)	\$ 10,140,145.00	\$350,849	\$ 10,490,994.00	\$10,490,994
16 OnRamp to Employment, Plumas County Adult Education (Feather River)	\$ 806,350.00	\$27,900	\$ 834,250.00	\$834,250
17 Foothill De Anza/ NSCCSTC	\$ 8,447,754.00	\$292,292	\$ 8,740,046.00	\$8,740,046
18 Gavilan Regional Adult Career and Education Services	\$ 1,427,526.00	\$49,392	\$ 1,476,918.00	\$1,476,918
19 Glendale Community College District Regional Consortium	\$ 1,059,517.00	\$36,659	\$ 1,096,176.00	\$1,096,176
20 San Diego East Region Adult Education (Grossmont-Cuyamaca)	\$ 8,205,899.00	\$283,924	\$ 8,489,823.00	\$8,489,823
21 Salinas Valley Adult Education Consortium	\$ 3,640,641.00	\$125,966	\$ 3,766,607.00	\$3,766,607
22 Imperial County Adult Education Consortium	\$ 1,926,289.00	\$66,650	\$ 1,992,938.00	\$1,992,938
23 Kern AEBG Consortium	\$ 16,821,454.00	\$582,022	\$ 17,403,476.00	\$17,403,476
24 Lake Tahoe Adult Education Consortium	\$ 886,985.00	\$30,690	\$ 917,675.00	\$917,675
25 Lassen County AB86 Consortium	\$ 931,360.00	\$32,225	\$ 963,585.00	\$963,585
26 Long Beach Adult Education	\$ 2,368,471.00	\$81,949	\$ 2,450,420.00	\$2,450,420
27 Los Angeles Regional Adult Education Consortium	\$127,128,350.00	\$4,398,638	\$ 131,526,988.00	\$131,526,988
28 Capital Adult Education Regional Consortium	\$ 11,608,339.00	\$401,648	\$ 12,009,987.00	\$12,009,987
29 Marin County Adult Education Block Grant Consortium	\$ 1,457,576.00	\$50,432	\$ 1,508,008.00	\$1,508,008
30 Mendocino-Lake Consortium	\$ 1,520,578.00	\$52,612	\$ 1,573,190.00	\$1,573,190
31 Gateway Adult Education Network (Merced)	\$ 3,272,423.00	\$113,226	\$ 3,385,649.00	\$3,385,649
32 Coastal North County Adult Education Consortium (MiraCosta)	\$ 1,181,336.00	\$40,874	\$ 1,222,210.00	\$1,222,210
33 Monterey Peninsula Consortium	\$ 2,514,531.00	\$87,003	\$ 2,601,534.00	\$2,601,534
34 Mt. San Antonio Regional Consortium for Adult Education	\$ 34,589,717.00	\$1,196,804	\$ 35,786,520.00	\$35,786,520
35 Southwest Riverside County Adult Education Regional Consortium	\$ 4,793,527.00	\$165,856	\$ 4,959,383.00	\$4,959,383
36 Napa Valley Adult Education Consortium	\$ 2,816,693.00	\$97,458	\$ 2,914,150.00	\$2,914,150
37 North Orange County Regional Consortium for Adult Education (NOCRC)	\$ 3,811,466.00	\$131,877	\$ 3,943,343.00	\$3,943,343

38 Southern Alameda County Consortium (Ohlone)	\$ 4,102,870.00	\$141,959	\$	4,244,829.00	\$4,244,829
39 Palo Verde Consortium	\$ 806,350.00	\$27,900	\$	834,250.00	\$834,250
40 Education to Career Network of North San Diego County (Palomar/Vista)	\$ 7,777,384.00	\$269,097	\$	8,046,481.00	\$8,046,481
41 Pasadena Area Consortium	\$ 1,848,549.00	\$63,960	\$	1,912,509.00	\$1,912,509
42 Northern Alameda Consortium for Adult Education	\$ 7,942,885.00	\$274,824	\$	8,217,709.00	\$8,217,709
43 Rancho Santiago Adult Education Consortium	\$ 4,593,002.00	\$158,918	\$	4,751,920.00	\$4,751,920
44 North Coast Adult Education Consortium (Redwoods)	\$ 1,106,028.00	\$38,269	\$	1,144,297.00	\$1,144,297
45 Rio Hondo Region Adult Education Consortium	\$ 14,253,668.00	\$493,177	\$	14,746,845.00	\$14,746,845
46 About Students Regional Consortium (Riverside)	\$ 8,190,217.00	\$283,381	\$	8,473,598.00	\$8,473,598
47 Inland Adult Education Consortium (San Bernardino)	\$ 10,391,054.00	\$359,530	\$	10,750,584.00	\$10,750,584
48 San Diego Adult Education Regional Consortium	\$ 4,636,751.00	\$160,432	\$	4,797,183.00	\$4,797,183
49 San Francisco Adult Education Consortium	\$ 3,823,104.00	\$132,279	\$	3,955,383.00	\$3,955,383
50 Delta Sierra Regional Alliance (San Joaquin)	\$ 8,282,642.00	\$286,579	\$	8,569,221.00	\$8,569,221
51 South Bay Consortium for Adult Education (San Jose)	\$ 17,272,295.00	\$597,621	\$	17,869,916.00	\$17,869,916
52 San Luis Obispo County Adult Education Consortium	\$ 1,387,308.00	\$48,001	\$	1,435,309.00	\$1,435,309
53 ACCEL San Mateo County	\$ 9,506,269.00	\$328,917	\$	9,835,186.00	\$9,835,186
54 Santa Barbara AEBG Consortium	\$ 806,350.00	\$27,900	\$	834,250.00	\$834,250
55 Santa Clarita Valley Adult Education Consortium	\$ 1,280,105.00	\$44,292	\$	1,324,397.00	\$1,324,397
56 Santa Monica Regional Consortium for Adult Education	\$ 1,123,612.00	\$38,877	\$	1,162,489.00	\$1,162,489
57 Sequoias Adult Education Consortium (SAEC)	\$ 9,523,242.00	\$329,504	\$	9,852,746.00	\$9,852,746
58 Shasta-Tehama-Trinity Adult Education Consortium	\$ 1,106,435.00	\$38,283	\$	1,144,718.00	\$1,144,718
59 Sierra Joint Consortium	\$ 3,324,153.00	\$115,016	\$	3,439,169.00	\$3,439,169
60 Solano Adult Education Consortium	\$ 3,895,239.00	\$134,775	\$	4,030,014.00	\$4,030,014
61 Sonoma County Adult Education Consortium	\$ 2,513,118.00	\$86,954	\$	2,600,072.00	\$2,600,072
62 South Orange County Regional Consortium (SOCRC)	\$ 4,776,634.00	\$165,271	\$	4,941,905.00	\$4,941,905
63 South Bay Adult Education Consortium (Southwestern)	\$ 14,320,954.00	\$495,505	\$	14,816,459.00	\$14,816,459
64 State Center Adult Education Consortium	\$ 14,898,652.00	\$515,493	\$	15,414,145.00	\$15,414,145
65 Ventura County Adult Education Consortium	\$ 15,011,640.00	\$519,402	\$	15,531,042.00	\$15,531,042
66 Victor Valley Adult Education Regional Consortium	\$ 2,158,548.00	\$74,686	\$	2,233,234.00	\$2,233,234
67 West Hills College Consortium	\$ 1,103,915.00	\$38,195	\$	1,142,110.00	\$1,142,110
68 West Kern Consortium	\$ 806,350.00	\$27,900	\$	834,250.00	\$834,250
69 Yosemite (Stanislaus Mother Lode) Consortium	\$ 4,325,420.00	\$149,659	\$	4,475,079.00	\$4,475,079
70 North Central Adult Education Consortium (Yuba)	\$ 3,127,017.00	\$108,195	\$	3,235,212.00	\$3,235,212
71 Adult Education Pathways (Siskiyou)	\$ 939,766.00	\$32,516	\$	972,282.00	\$972,282
<b>Total</b>	<b>\$521,561,000.00</b>	<b>\$18,046,000</b>	<b>\$</b>	<b>539,607,000.00</b>	<b>\$539,607,000</b>





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# Coastal North County Adult Education Consortium (CNCAEC)

## 2019 -20 General Meeting Calendar

- Monday, September 16, 2019 – 12:00 pm
- Monday, December 16, 2019 – 12:00 pm
- Monday, March 16, 2020 – 12:00 pm
- Monday, June 15, 2020 – 12:00 pm
- Monday, September 21, 2020 – 12:00 pm
- Monday, December 14, 2020\* - 12:00 pm
- Monday, March 15, 2020 – 12:00 pm
- Monday, June 21, 2020 – 12:00 pm

\*All meetings are scheduled quarterly, on the third Monday of the month. The only exception is December 14<sup>th</sup>, which is the second Monday of the month.