

COASTAL NORTH COUNTY ADULT EDUCATION CONSORTIUM (CNCAEC)

PUBLIC MEETING – Official Minutes

Progress Report 2

Monday, April 18, 2016

4:00 to 5:00 pm

CLC Community Room

In Attendance: Megan Arias, Mary Backer, Karin Barrows, Eliza Bigham, Leslie Branson, Carisa Chavez, Shannon Ilas, Nora Kenney, Maria Lopez, Lucile Lynch, Laura Makings, Marianne Rather, Kristi Reyes, Nikki Schaper, Michael Shearn, Juanita Shearn, Trish Shortal, Joanne Stress, Arturo Vasquez, Kristin Viemeister, Krista Warren, Cheryl Williams and Manuel Zapata (others were in attendance that did not sign in)

- I. Introductions were completed at 5:05 pm.
- II. AEBG is in the middle of its first year of implementation, but CNCAEC received first year monies in December 2015 and, therefore, are about four months into the implementation of AEBG programs. The CNCAEC has not only used AEBG monies as a resource, but has braided other resources, including WIOA and noncredit SSSP grants. The consortium regional plan was developed by committees of faculty and stakeholders that identified where AEBG program monies should be directed. The CNCAEC has added a testing lab and an Academic Support Center at the MiraCosta College Community Learning Center and will be staffing the Math Center, Writing Center, Tutoring Center and Library Services through the spring, summer and fall semesters.
 - a. Tutoring Services moved into a newly remodeled Academic Support Center.
 - b. Library Services has moved into the same room as tutoring services.
 - c. The Math Center has been added and is also housed in the Academic Support Center.
 - d. The Writing Center is also housed in the Academic Support Center.
 - e. With AEBG funds all services were able to expand their hours of operation.
 - f. Room #137 has been modified and remodeled to add a permanent testing center to the CLC. This is used for all MiraCosta College students to complete program placement tests. There are 21 testing stations and distraction free rooms to conduct assessments.
- III. SDUHSD and MCC have been working closely as active members of the consortium for 2 ½ to 3 years to make the SDUHSD Adult Education transition as smooth as possible. This will allow SDUHSD to focus on grade 7 through 12 students. This transition is the best plan for SDUHSD adult students. MCC has hired SDUHSD teachers and is keeping all of its class locations and quality of programming the same.
- IV.

- V. Research Analyst Report
- a. "AEBG Measures of Effectiveness" is a memo that outlines data requirements as requested by the State of California. Year 1 data includes enrollment only. Year 2 will include enrollment and success toward objectives (example: how many students transitioned from noncredit to credit).
 - b. The Data Dashboard is a plan to access all systems from one place and is being designed to ensure faculty have access to data needed for program review. It is still being developed and will hopefully be ready for widespread use in the fall.
 - c. Students have been completing field notes under the title of a qualitative research project called "Bridges and Barriers." Questionnaires have also been sent to students (Awd, ESL, AHS and Citizenship) at the CLC and the responses and information have been a great help in rationalizing and prioritizing programs.
- VI. The consortium will have 2 classes at San Dieguito Academy (SDA). The consortium will continue to offer 1 Basic Computer Skills class and will add 1 Excel class in fall 2016.
- VII. The consortium will add one class at Libby Elementary in Oceanside in fall 2016. This class include child care in collaboration and partnership with the Oceanside Unified School District.
- VIII. The consortium will also add 1 Adults with Disabilities class and it will begin in fall 2016. This class will be offered in our Southern District at Solana Beach Harper Boys and Girls Club and will be the same course of study including the computer lab.
- IX. Carlsbad Literacy Center will be having 2 leveled ESL classes and 1 conversational ESL class.
- X. The consortium will also add 1 Adult Basic Education Reading (ABE90) class and 1 Adult Basic Education Writing (ABE94) class at San Dieguito Academy.
- XI. Curriculum has been written and submitted to the Chancellors Office. There are two classes in Short Term Vocational; Introduction to CTE and Introduction to Architecture. Intro to Architecture does not have a set start date due to the faculty author being on sabbatical. There are also two classes that have been adapted for Adults with Disabilities including a Part 1 and a Part 2 of Basic Computers Skills for Learners with Disabilities.
- XII. There is one pilot occurring now in partnership with Mini Miracles Daycare Center in Oceanside. There are two blocks of childcare available 8:30am-11:30am and 12pm-4pm. AHS, ESL and Citizenship students can sign up to send their children to Mini Miracles while

- attending class. Due to personnel numbers, Mini Miracles can provide care for 10 children during each block. The ages are 8 weeks old - 5 years.
- XIII. Libby Lake and La Colonia in Oceanside have not yet identified blocks to provide child care.
 - XIV. A career center is in progress and will be accessible to all CLC students.
 - XV. Some attendees toured Academic Support Center, the testing center and a computer lab classroom.
 - XVI. The attendees asked questions and made comments throughout the meeting. The following are notes of those comments and questions. Members of the public commented as questions regarding the Adults with Disabilities classes and services.
 - XVII. The meeting adjourned at 5:00 pm